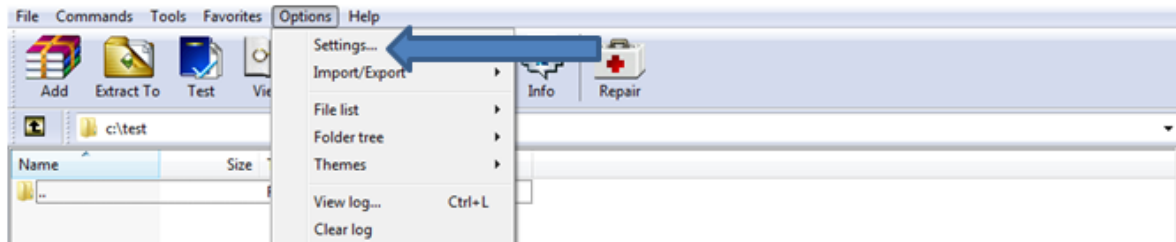


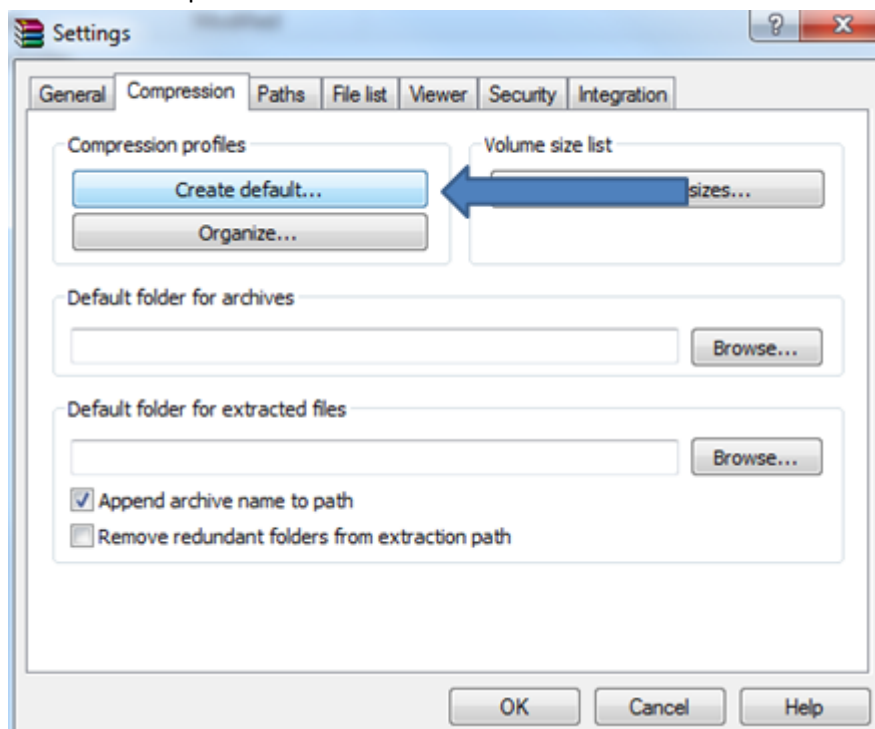


WinRAR Configuration Set Default Archive Type to .Zip

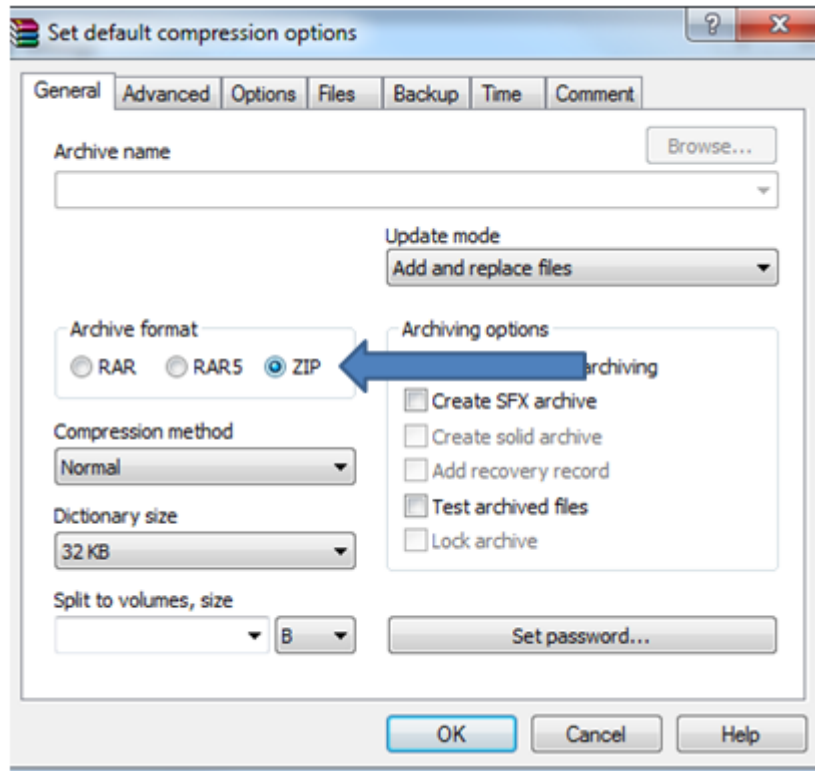
1. Open WinRAR and Select Options followed by Settings...



2. Select the Compression Tab and Click Create Default

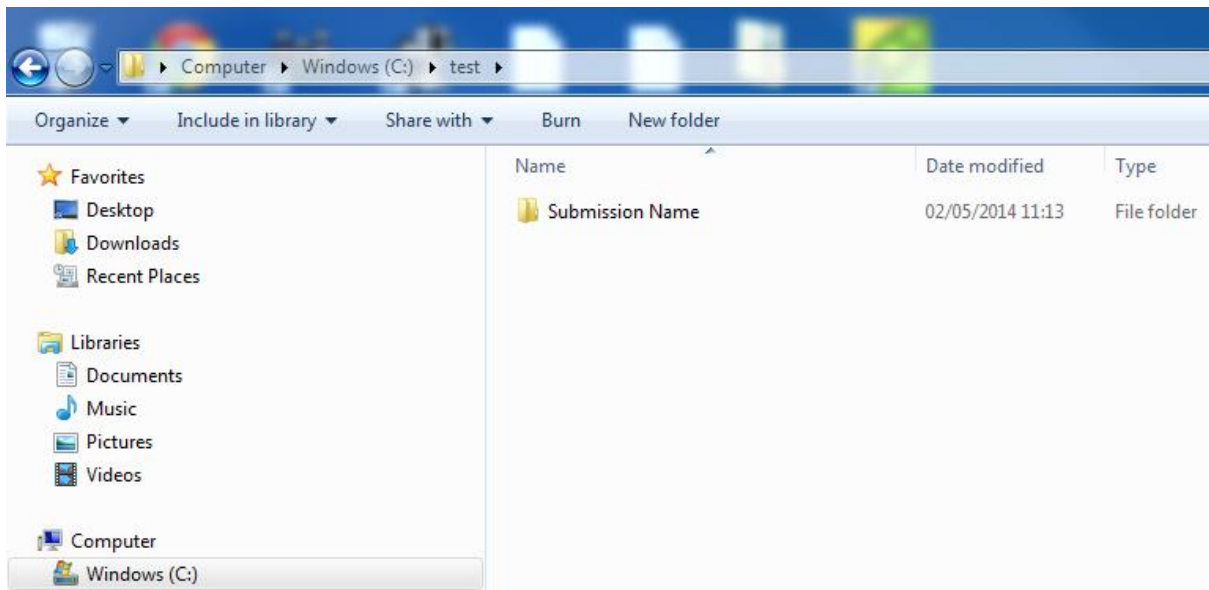


3. Select Archive Format as .Zip and Click OK

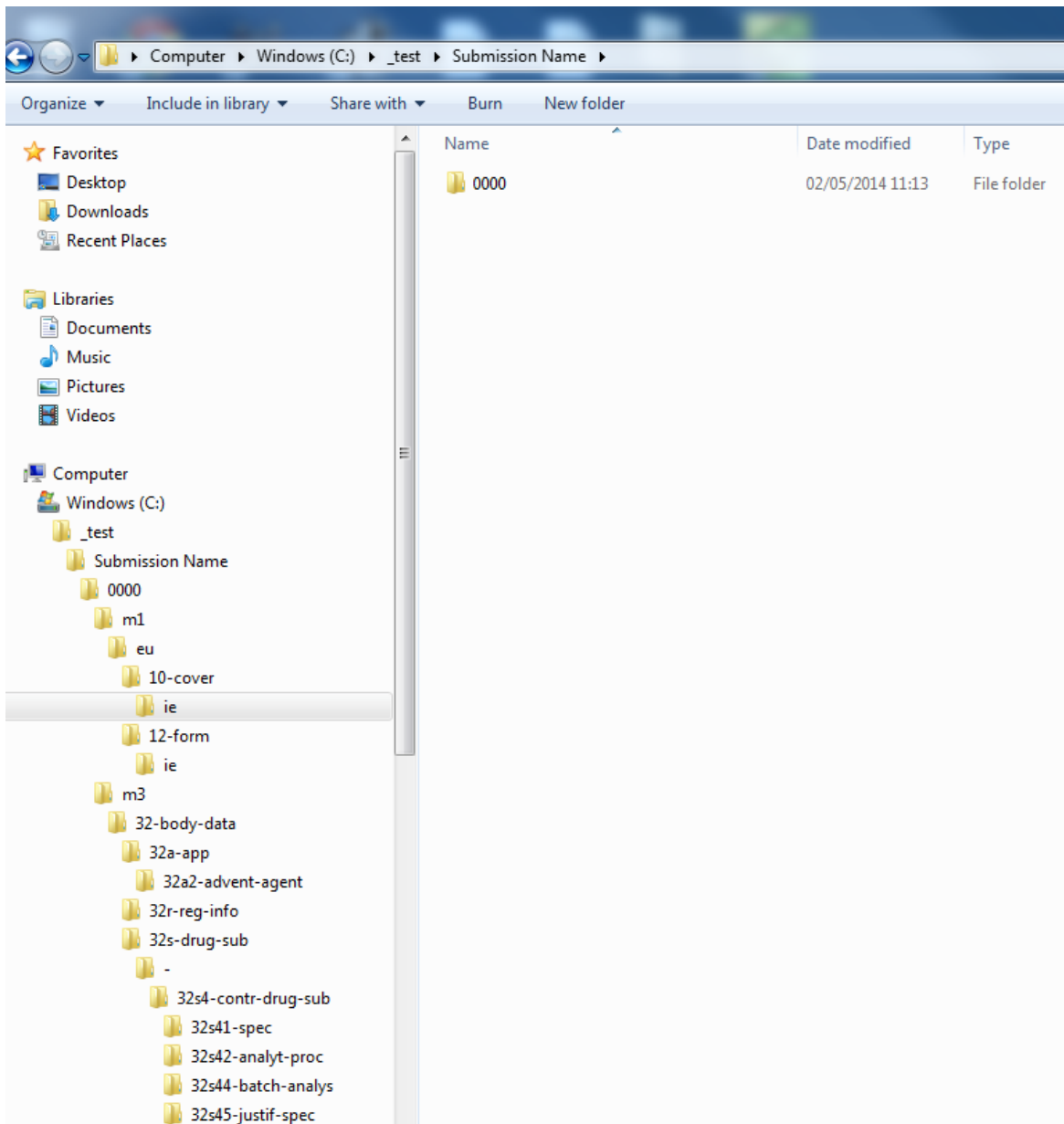


Creating your Submission with WinRAR

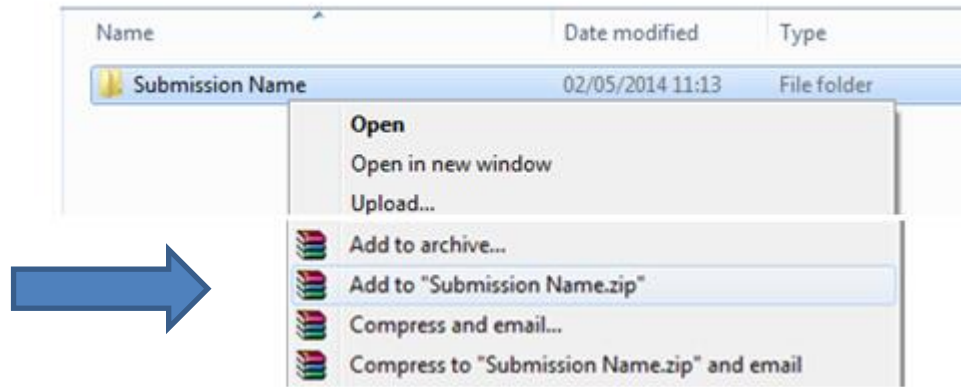
1. Create a Submission Root folder (This can be any name you choose) I will use the example "Submission Name"



2. Copy your full Submission into this new Root Folder



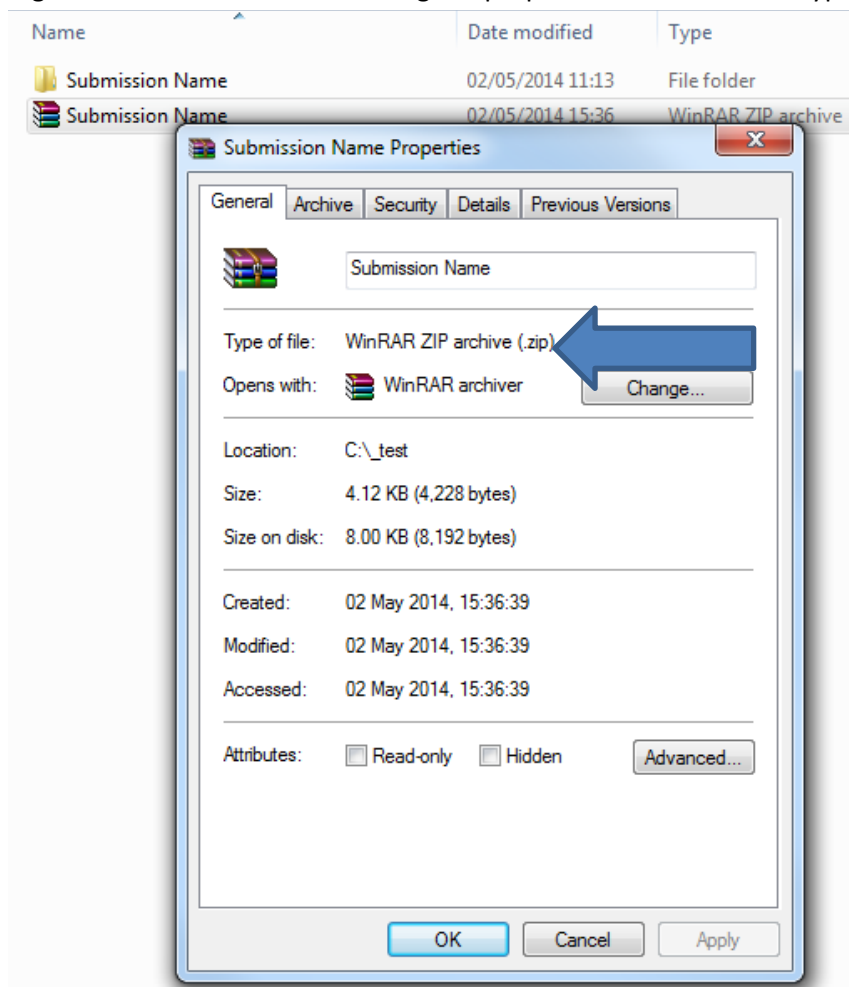
3. Go back to the Root Submission Folder level and Right Click your Root Submission Folder
 - i. Select Add to Root Submission Folder name .zip



II. Your Archive File will now be seen beside your Root Submission Folder

| Name | Date modified | Type |
|-----------------|------------------|--------------------|
| Submission Name | 02/05/2014 11:13 | File folder |
| Submission Name | 02/05/2014 15:36 | WinRAR ZIP archive |

4. Right click the ZIP Archive file and go to properties and ensure the type of file is (.ZIP)



5. Your file is now ready to upload to CESP.